

Academic Year 2024

Tokyo City University

Graduate School of Environmental and Information Studies

International Collaborative Program of
Transdisciplinary Science for Sustainability
between Tokyo City University and Edith
Cowan University > Master's Program

Yokohama Campus

Admission Guidelines

Examination types	Round B	Round C
Application period	Wednesday, July 12 to Tuesday, July 25, 2023	Friday, January 12 to Thursday January 18, 2024
Screening (examination) dates	Wednesday, August 30	Wednesday, February 14
Notification of result	10:00 a.m., Friday, September 8	10:00 a.m., Friday, March 1
Enrollment deadline	Must be postmarked by Friday, October 6	Must be postmarked by Friday, March 8
Enrollment Date	April 2, 2024	

※Applicants who meet the eligibility requirements (3) will be screened for eligibility for admission. For details, see p. 10 of this application guideline

※International students living abroad may take the examination online.

※If the University judges that it is difficult to hold the examination on campus, it may give separate instructions to hold the examination via the Internet. In the event that the University determines that it is difficult to conduct the examination on campus, the University may instruct you to take the examination via the Internet.

An internet connection, computer, webcam, earphones, microphone, etc. that allows you to send and receive video and audio.
A quiet environment that does not interfere with the interview.

Purposes of human resource development and our educational and research activities

Graduate School of Environmental and Information Studies

Quoted from Article 3, School Regulations of the Graduate School of Tokyo City University——

Purposes of human resource development and our educational and research activities

Graduate School of Environmental and Information Studies

Through advanced education related to the environment, information, and urban life, and through the practice of research that responds to social needs, the department aims to nurture human resources who can create new values and a rich society by cultivating analytical ability and insight in the natural, mathematical, and social sciences to accurately identify and solve problems in an increasingly complex world and region, and by conducting multifaceted research in cooperation with diverse stakeholders.

8 billion total population, \$97 trillion global GDP, 63% global Internet usage, 3.7 billion tons of annual primary energy consumption (oil equivalent), 33.5 billion tons of annual CO2 emissions, 4.5 billion urban dwellers...In 2015, the United Nations took the lead in establishing sustainable development goals. The global goals aim to combat various issues of climate change, water, ecosystem, urban cities and infrastructures. To resolve a broad variety of global issues, human beings need to make excellent use of artificial intelligence, IoT, big data, and other cutting-edge information processing technologies to bring dramatic progress to eco-innovation, such as biomass and renewal energy, and realize smart cities and ecotowns promptly. Although the government, local governments, corporations, NPOs, NGOs, consumer organizations and various organizations are required to promote these efforts, there is a critical deficiency in human resources who can lead these organizations.

The mission of the Graduate School of Environmental and Information Studies is to deepen basic research and applied research related to the environment, information, and urban life, which are new and crucial research domains for the 21st century. Concurrently, it strives to realize sustainable society by implementing research findings in society. The school offers a curriculum that places emphasis on developing the ability to see things from a higher perspective and see through the true nature of problems, as well as the power of executing research backed up by specialized knowledge and skills and communication skills to share the research findings with the international community. The school has 47 personnel who are active in each field of the environment, information, and urban life to provide highly concentrated research guidance, which is close to a one-to-one basis. Students also receive internships and research projects through cooperation with corporations and local governments. The intermediate presentations along with English presentations held regularly along with research presentations at international conferences held overseas will be valuable experiences and assets in the future for students studying in the graduate school.

The graduates of the Graduate School of Environmental and Information Studies work in various research institutions, consulting firms, information industries, and local governments while playing an active part as experts to resolve global environmental and social issues. Their achievements prove the high quality of the curriculums taught in the graduate school. Through the school's curriculum, students will deepen their expertise (warp) to understand a broad range of domains in a cross-sectoral manner (woof). By improving their well-rounded comprehensive skills with proportioned warp and woof, students are expected to develop to become human resources who can contribute to the realization of a sustainable society important for our Earth and its people.

Admission policy

The Graduate School of Tokyo City University aims to develop human resources to bring about sustainable social development, and has established graduate schools corresponding to specialized fields of academic research to achieve this goal. Each graduate school seeks individuals with the following abilities, motivation, and goals based on the "Objectives for Human Resource Development and Education/Research" set forth by each graduate school.

【Master's Program】

In today's society, sustainable social development is required, taking into consideration the three elements of economy, society, and environment. To achieve this, it is necessary to have human resources who can solve various social problems in a cross-sectoral and multidisciplinary manner based on solid professional skills. Therefore, we ask prospective students to be able to share the following items.

1. Empathy with the university's educational philosophy and objectives
2. Multi-faceted and composite perspectives and logical thinking based on these perspectives
3. Strong interest in unknown problems and a challenging spirit to solve them
4. Communication skills necessary for professional competence
5. Ethical values to have as a human being

【Doctoral Program】

In today's society, sustainable social development is required, taking into consideration the three elements of economy, society, and environment. To achieve this, it is necessary to have advanced research skills to solve various problems, and to acquire the ability to explore new issues and new fields of study. For this reason, we seek students who can share the following points.

1. Awareness of the various problems facing modern society and a desire to contribute to the development of society
2. Ability to develop their own capacity to address unresolved issues
3. Ability to solve various problems from a global perspective in cooperation with various stakeholders
4. Execution skills needed to fulfill leadership roles
5. Possess appropriate ethical and behavioral characteristics required for research activities.

Graduate School of Environmental and Information Studies

Admission Policy

Master's Program	<p>[Purpose of Education, Research and Human Resource Development]</p> <p>The purpose of the Master's Program is to develop human resources who have critical awareness to find out specific issues in the field of environment, information or urban life and are willing to struggle to solve these issues. For this purpose, we are inviting students who can share with us the following points of view.</p> <p>[Invited Personality]</p> <ol style="list-style-type: none"> 1. Having sympathy with our philosophy of education 2. Critical thinking about modern society 3. International, future oriented and interdisciplinary points of view 4. Practical mind for solving problems 5. Communication ability with others 6. Morality and ethical mind as a scientist
Doctoral Program	<p>[Purpose of Education, Research and Human Resource Development]</p> <p>The purpose of the Doctoral Program is to develop human resources who have profound insight and ambition to explore new academic areas in relation to environment, information or urban life from interdisciplinary broad perspective, and advanced research and teaching ability</p> <p>[Invited Personality]</p> <p>We invites students who have critical mind to the issues and problems on modern human society, research mind to seek practical resolutions in order to maintain sustainable society, and ambitious mind for exploring brand new academic field.</p>

Curriculum Policy

Master's Program	<p>[Required Subjects]</p> <p>Students should take required subjects in order to complete master thesis under guidance and instruction by teachers of belonging laboratory.</p> <p>[Specialized Studies]</p> <p>Students should take subscribed number of "basic specialized subject" in order to acquire interdisciplinary broad knowledge, and also should take subscribed number of "specialized subject" in order to understand more specialized knowledge of each study field</p> <p>[General Common Subjects]</p> <p>Student should take some general common subjects in order to be a human resource with practical capability for success in the international society, and are required to make presentations including by English on your research.</p>
Doctoral Program	<p>[Advanced Skills for Professionals]</p> <p>In order to be a professional researcher as well as a teacher and an academic member of the society, students are required to acquire various advanced skills in the circumstance of easily taking advices from any teachers in the graduate school.</p> <p>[Research for Doctoral Dissertation]</p> <p>Students are promoting and making progress of their doctoral research under consultation, guidance or instruction by professor and other teachers of their laboratory. .Presentations of each semester are required.</p>

Diploma Policy

Master's Program	<p>[Specialized Knowledge and Applicable Skills]</p> <p>Acquired the abilities of profound consideration with specialized knowledge for seeking practical resolutions on specific issues in the field of environment, information or urban life.</p> <p>[Abilities for Analysis and Planning]</p> <p>Acquired the abilities to find practical resolutions through scientific way of thinking, survey, investigation and analysis.</p> <p>[Communication Ability and Sense of Responsibility]</p> <p>Having potentialities for making more progress on research and practices with communication ability and sense of responsibility in order to contribute to international society</p> <p>[Research Ethics]</p> <p>Having morality and ethical mind as a scientific researcher.</p>
Doctoral Program	<p>[Advanced Capability for Scientific Research]</p> <p>Acquired the advanced and profound research capabilities in terms of to accomplish a specific research project, to integrate a consistent output, to apply to practical resolutions as well as to make contribution by accumulation of wisdom to the society.</p> <p>[Interdisciplinary Perspective]</p> <p>Acquired interdisciplinary broad capabilities in terms of to contribute to create brand new value through finding various issues with bird eye's view and connecting them with advanced knowledge on environment, information or urban life.</p> <p>[Research Ethics]</p> <p>Having morality and ethical mind as a scientific researcher.</p>

International Collaborative Program of Transdisciplinary Science for Sustainability between Tokyo City University and Edith Cowan University

Admission Policy

Master's Program	<p>[Invited Personality]</p> <p>The Master's Program of Environmental and Information division seeks students with the following skills who are interested in the four fields such as "Environmental Management", "Communication Environment", "Information System", and "Regional/Urban Environment".</p> <ol style="list-style-type: none"> 1. Basic knowledge at the level of graduation with a bachelor's degree that is required of a researcher to undertake studies in the chosen field (However, it is not necessarily required to have taken environmental-and information-related classes.) 2. Language skills to participate in lectures and conduct research on a global scale 3. Specific awareness of environmental- and information-related issues and the skill to explain the issues to others <p>In order to recruit such students, we conduct entrance examinations such as the written test and interview in the general screening (Japanese and English). In the case of the adult screening (2 years or more of work experience is required) and the general screening (English), we consult with the applicants about the language used in their education before preparing the application documents.</p>
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Curriculum Policy

Master's Program	<p>[Required Subjects]</p> <p>Students should take required subjects in relation to complete master thesis under guidance and instruction by teachers of belonging laboratory. Throughout these research process, students enhance their required capabilities on scientific way of thinking, survey, investigation and analysis in terms of solving problems on environmental or information issues.</p> <p>[Specialized Studies]</p> <p>Students should take subscribed number of "Basic Specialized Subject" in order to obtain interdisciplinary broad knowledge, and also take subscribed number of "Specialized Subject" in order to understand more specialized knowledge of each study field</p> <p>[General Common Subjects]</p> <p>Student should take some General Common Subjects in order to be a human resource who has practical capability for success in the international society, and are required to make presentations on your research.</p>
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Diploma Policy

Master's Program	<p>[Specialized Knowledge and Applicable Skills]</p> <p>Acquired the abilities of profound consideration with specialized knowledge for seeking practical resolutions on specific issues in the field of environmental or information studies.</p> <p>[Analytical Capacity and Imagination Ability]</p> <p>Acquired the abilities to find practical solutions through scientific way of thinking, survey, investigation and analysis in terms of modern issues of environmental or information studies</p> <p>[Communication Ability and Sense of Responsibility]</p> <p>Having potentialities for making more progress in research and practices with excellent communication ability and sense of responsibility in order to contribute for international society</p> <p>[Research Ethics]</p> <p>Having morality and ethical mind as a scientific researcher.</p>
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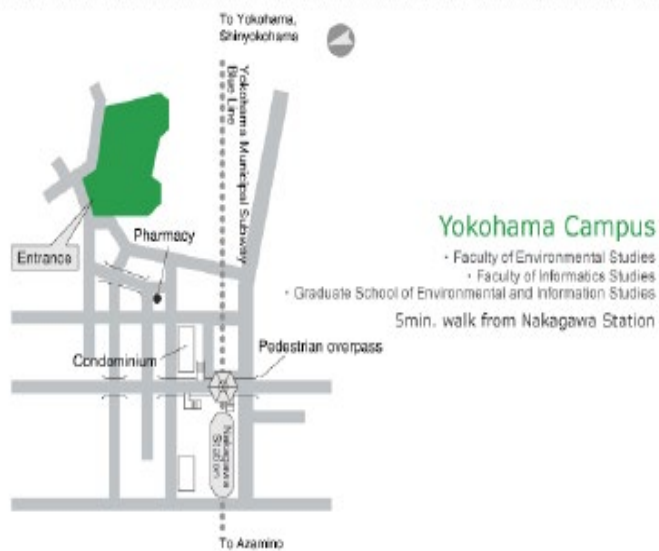
Outline of the Establishment

Graduate School of Environmental and Information Studies

Graduate School of Environmental and Information Studies	Master's Program		Campus
	Admission quota	Capacity	
International Collaborative Program of Transdisciplinary Science for Sustainability between Tokyo City University and Edith Cowan University	5	10	Yokohama Campus

> Yokohama Campus

3-3-1 USHIKUBO -Nishi, Tsuzuki-KU, Yokohama Japan



About this department

The Department of International Collaborative Education is a master's degree program based on the International Collaborative Education Program System. International Partner Programs, also called Joint Degree Programs, are single degree programs established between partner institutions in Japan and overseas, and a single degree is jointly awarded under the joint name of both partner institutions to students who have completed a single joint educational program. The overseas partner institution for this major is Edith Cowan University, which is the host university for the Tokyo City University Australia Program (TAP). All classes for this major are conducted in English. Students in this major, whose primary university is Tokyo City University, will spend one semester in Perth, Western Australia, taking courses offered by Edith Cowan University.

Upon completion of the prescribed credits, including 15 credits from courses offered at Tokyo City University and 15 credits from courses offered at Edith Cowan University, and successful completion of the master's thesis and final examination, students will be awarded a joint degree (Master of Environmental Studies) in English from Tokyo City University and Edith Cowan University. The degree is jointly awarded in English by Tokyo City University and Edith Cowan University.

Students will receive research guidance from both Tokyo City University and Edith Cowan University.

For this major, the university that processes the application for admission shall be designated as the primary university. Students who designate the University as their primary university will pay admission and tuition fees to the University and will not be required to pay separate admission and tuition fees to Edith Cowan University. Please note that there may be associated fees and costs.

The number of students eligible for admission is five students whose primary university is the University and five students whose primary university is Edith Cowan University.

Upon enrollment, students will be registered with both the University and Edith Cowan University.

In addition to meeting the admission requirements set forth by the University, students must also meet the admission requirements set forth by Edith Cowan University. One of these is the English Language requirements (Band 4).

Please refer to the following URL for details.

【English Language requirements(Band 4) URL】

<https://www.ecu.edu.au/future-students/course-entry/english-proficiency-bands>

(Specific examples of English Language requirements (band 4))

IELTS Academic (including IELTS Academic UKVI) score of 6.5 or above (6.0 or above in each category)

TOEFL iBT or TOEIC iBT Special Home Edition score of 84 or above (17 or above in each category)

IELTS Academic online test scores are not eligible.

Scores of external English proficiency tests taken within 2 years of the date of admission are valid.

2-year course flow

In this major, students will have academic standing at both the Graduate School and Edith Cowan University. In other words, in order to complete the program, students must fulfill the requirements for completion of both programs. Students must be enrolled in the Graduate School for at least two years, earn 30 credits (15 credits from courses offered by the University and 15 credits from courses offered by Edith Cowan University), receive necessary research guidance, and pass a master's thesis review and final examination conducted jointly by the two universities. In addition to these requirements, Edith Cowan University requires students to pass designated academic training and other requirements for completion of the program. Details will be provided after admission.

Master's Course

Instructor	
Prof.	FURUKAWA Ryuzo
Prof.	SATO Masahisa
Assoc.Prof.	KAYO Genku
Prof.	YOKOTA Shigehiro
Assoc.Prof.	NIWA Yukari
Lect	Nico Surantha
Lect.	LIM Ying Ying

Quota and Examination Types
1. Quota

Graduate School	Major	Master's Program
Environmental and Information Studies	International Collaborative Program of Transdisciplinary Science for Sustainability between Tokyo City University and Edith Cowan University	5

*The quota includes the candidates of the examination for recommended candidates (Round A) and general examination (Round B and C).

2. The Outline of Entrance Examinations

Schedule name	Round B	Round C
General screening (English)	All examinations are conducted in English. Judgment will be made on the basis of application screening, technical examinations, English language examination, and interview. The score of each of the specialized examination, English examination, and interview is 100 points, with a maximum score of 300 points. The English examination is based on the score of an external English proficiency test.	
Application period	Wednesday, July 12 to Tuesday, July 25, 2023	Friday, January 12 to Thursday January 18, 2024
Examination dates	Wednesday, August 30	Wednesday, February 14
Notification of result	10:00 a.m., Friday, September 8	10:00 a.m., Friday, March 1
Enrollment deadline	Must be postmarked by Friday, October 6	Must be postmarked by Friday, March 8
Examination center	YOKOHAMA Campus	

※International students residing abroad are allowed to take the examination online from abroad.

※If the university judges that it is difficult to administer the test on campus, it may give separate instructions to administer the test via the Web.

If the university judges that it is difficult to conduct the examination on campus, it may give separate instructions and conduct the examination via the Web. In preparation for such instructions, please prepare an environment in which the following two things can be done in advance.

Internet environment with video and audio transmission, computer, webcam, earphones, microphone, etc.
 A quiet environment that does not interfere with the written test and interview

Eligibility and screening method (General screening(English))

Examination types	General screening (English)		Master's Program										
Outline of examinations	All examinations are conducted in English. Selection will be made based on application screening, a technical examination, an English examination, and an interview. The score of each of the specialized examination, English examination, and interview is 100 points, and the maximum score is 300 points. The English examination is based on the score of an external English proficiency test.		(1)Document Screening (2)Specialized examination for each domain (3)English Examination (4) Interview.										
Eligibility	(Round B) Applicants must have an IELTS score of 4.0 or higher or a TOEFL iBT score of 57 or higher, and meet one of the following criteria (1) to (3). Scores from external English proficiency tests taken within the last two years prior to the date of admission will be considered valid. Applicants who fit one of the following criteria shall be eligible to apply. (Round C) Applicants must have an IELTS score of 6.5 or higher (6.0 or higher in each category) or a TOEFL iBT score of 84 or higher (17 or higher in each category), and meet one of the following criteria (1) to (3). Scores from external English proficiency tests taken within two years prior to the date of admission will be considered valid. (1) Applicants must have graduated from a university (including those expected to graduate in March 2024). (2) Those who have been awarded a bachelor's degree by the National Institution for Academic Degrees and University Reform. (3) Applicants who have been granted a degree equivalent to a bachelor's degree by completing a course of at least three years of study at a foreign university (the evaluation must be made by an institution who has been accredited by the government or relevant organization of the foreign country with respect to the overall status of its education and research activities, etc., or be designated separately by the Minister of Education, Culture, Sports, Science and Technology as equivalent to such evaluation). (3) above, a separate screening of eligibility for admission will be conducted prior to the application. (Refer to "◆Entrance Qualification Screening" on p.10 of this guideline)												
Screening method	<table><tr><th>Exam schedule</th><th>Time (Japan Time)</th><th>Subject</th></tr><tr><td rowspan="3">Round B: Wednesday August 30 Round C : Wednesday, February 14,2024</td><td>10:00 a.m. to 12:00 p.m.</td><td>In-class essay examination related to a specialized domain (questions are provided for each domain)</td></tr><tr><td>From 1:00 p.m.</td><td>Interview (about 20 to 30 minutes per person)</td></tr><tr><td>—</td><td>English Language Test (Using submitted English external certification test scores)</td></tr></table> <p>A list of specialized books will be provided by your academic advisor, and you are expected to read them carefully in preparation for the examination.</p> <p>For the "English Test," the score of the submitted English Language Proficiency Test will be used.</p>			Exam schedule	Time (Japan Time)	Subject	Round B: Wednesday August 30 Round C : Wednesday, February 14,2024	10:00 a.m. to 12:00 p.m.	In-class essay examination related to a specialized domain (questions are provided for each domain)	From 1:00 p.m.	Interview (about 20 to 30 minutes per person)	—	English Language Test (Using submitted English external certification test scores)
Exam schedule	Time (Japan Time)	Subject											
Round B: Wednesday August 30 Round C : Wednesday, February 14,2024	10:00 a.m. to 12:00 p.m.	In-class essay examination related to a specialized domain (questions are provided for each domain)											
	From 1:00 p.m.	Interview (about 20 to 30 minutes per person)											
	—	English Language Test (Using submitted English external certification test scores)											
Other	<ul style="list-style-type: none">• Students will be responsible for the cost of taking any external English language examinations, etc.• (Only Round B) If a student does not meet the English Language requirements (Band 4) ("ECU English Language Requirements") as stipulated by Edith Cowan University, the student will be "Conditionally Accepted" and will be required to take the ECU English Language Requirement by March 7, 2024.• If a student who does not meet the ECU English Language Requirements (Band 4) (hereinafter referred to as "ECU English Language Requirements") reaches the pass/fail criterion, the student will be "Conditionally Accepted" and must meet the ECU English Language Requirements by March 7, 2024 to be considered "Accepted". <p>【 English Language requirements (Band 4) URL 】</p> <p>https://www.ecu.edu.au/future-students/course-entry/english-proficiency-bands</p> <p>(Specific examples of English Language requirements (band 4))</p> <p>IELTS Academic (including IELTS Academic UKVI) score of 6.5 or above (6.0 or above in each category)</p> <p>TOEEL iBT or TOEIC iBT Special Home Edition score of 84 or above (17 or above in each category)</p> <p>IELTS Academic online test scores are not eligible.</p> <p>Scores of external English proficiency tests taken within 2 years of the date of admission are valid.</p> <p>【English Language Preparation courses for those with an IELTS score of 5.5 or 6.0】 ※Applicants only</p> <p>Applicants who have passed the entrance examination and have achieved an IELTS score of 5.5 or 6.0 by the prescribed date (including those who already have the aforementioned score) may take an English preparatory course organized by Edith Cowan College (a language school affiliated with Edith Cowan University). Those who wish to take the course should contact the Education Support Center. Please note that all costs related to attending this course are to be borne by the student.</p>												

Qualification Screening

1. Confirmation of application approval

Applicants are required to consult with their research instructor in the area of their choice before submitting an application, and to obtain the instructor's approval of the application by email or other means in advance.

2. Qualification Screening

Applicants who meet any of the following criteria will be screened for admission

◆ Screening of the qualification for enrollment

Master's Program
the eligibility categories (3) for general screening (English)

The documents to be submitted are the same as those for the application.

The submission period to be submitted is the same as the application period.

【Note】

After the application is submitted, the applicant will be screened for eligibility for admission. If the result of the screening is "not acceptable," the application fee may be refunded

3. Application Fee

JPY 35,000 — Please pay the application fee using the application fee payment system.

<http://www.guide.52school.com/guidance/pay-tcu-g/>

Note 1: To pay for the application fee, access the website on the right (<http://www.guide.52school.com/guidance/pay-tcu-g/>). Upon registration, visit your nearest convenience store (7-Eleven, Lawson, FamilyMart, and Ministop) or Pay-Easy (ATMs of Japan Post Bank and banks in Japan with a Pay-Easy sign). You may also pay with a credit card. An additional payment fee of JPY 990 will be required at the time of the payment of the application fee.

*The application fee cannot be paid via the teller at bank institutions.

*Please note that the application fee, once paid, shall not be refunded under any circumstances.

*If the applicant's family member or acquaintance completes the application procedures on behalf of the applicant, the application documents must include information about the applicant.

Application Documents (General Screening)

4. List of application documents

Applicants must submit the documents marked with ● in the space provided under "Intended for" in the following table. Please be careful because the documents may differ depending on the programs and examination types.

		Prescribed Forms	Application Documents	Notes
1	●	Form A	Application Form	Specify the name of the course applying for and get the permission for application from the academic instructor by e-mail.
	●	—	Permission e-mail	Enclose a copy of the e-mail by which the permission for application is got from the academic instructor.
2	●	Form B	Application Fee	JPY 35,000 Please pay the application fee using the application fee payment system, and affix a receipt in the prescribed section on the Form B.
3	●		Secondary Form (Photograph Ticket)	Affix a photograph taken within six months of submission of the application. The photograph must be taken from the waist up, directly facing the camera, and bareheaded. (width x height = 3 x 4 cm). Affix the photograph in the prescribed section of Form B.
4	●	Form C	Statement of purpose and research plan	Please discuss with an instructor of the domain you are applying for before preparation.
5	●	—	Transcripts	<u>Applicants for the Master's Program</u> Applicant's transcripts from the last school graduated (or the applicant is currently attending.)
6	●	—	Graduation Certificate or Certificate of Expected Graduation	Applicants for the Master's Program Submit a graduation certificate (graduation and degree certificate) or a certificate of expected graduation obtained from undergraduate studies of a university.
7	●	—	Certificate of expected completion of bachelor's degree or certificate of degree completion	For international students only For details, see the next page.
8	●		English Test Scores	Scores obtained within 2 years prior to the date of admission are valid. IELTS or TOEFL iBT scores must be submitted.
9	● Intended for international students	Form H	Applicant Survey Form	
10	● Intended for international students	—	Passport (copy), Alien Registration Card or Residence Card	Applicants must attach copies of the relevant pages (pages showing their name, photograph, signature, etc.) of their passport or copies of both sides of their residence card to confirm their nationality, resident status, etc.
11	●	Form I	Address stickers for an examination ticket	Clearly state the address for sending an examination ticket, acceptance letter, and other documents related to admission.

5. Notes for International Students

Application documents	Transcripts
Application documents	Graduation Certificate/Certificate of Expected Graduation

The following items are intended for applicants who have graduated (completed) universities in Japan or are expected to graduate (complete.)

The following information is intended for applicants who have graduated (completed) or will graduate (have completed) from a university outside Japan.

1. Please be sure to submit your transcripts and graduation (completion) certificate issued by your last school in your country. If you receive a certificate, be sure to submit the one with the official seal of the school. (If the certificate contains multiple pages, all pages need to have the official seal.)
2. Please submit the original transcript or a certified true copy (a copy certified as a true copy of the original by the school from which you graduated, the embassy, or other public institution) of your transcript and graduation certificate.
3. If the document is written in a language other than Japanese or English, please provide a Japanese or English translation. The translation must be certified by an official organization such as an embassy that it is consistent with the meaning of the original.
4. In addition to the Certificate of Graduation, please submit a copy of the Diploma if possible.
5. If the name, date of birth, etc. on the certificate differs from that on the passport, please obtain proof of identity from the embassy or other public institution.
6. **The certificate must be issued within three months prior to the date of application.** However, this does not apply if only one original copy is available, so please enclose a note explaining the circumstances.
7. Those who do not have a status of residence in Japan will need to apply for a new visa, which may delay their entry into Japan.

In addition to the above, for graduates of universities in the People's Republic of China

Applicants for the Master's Program: Please submit 1 to 4 (for undergraduate courses)

Applicants for the Doctoral Course: Please submit 1 to 6 (for the undergraduate course and the Master's Course)

Master's & Doctoral	1	Original or certified true copy of the certificate of graduation (completion) Must be issued by the university from which you graduated and have an 18-digit number on it.
	2	Verification Report of China Higher Education Qualification Certificate It must be issued by CHSI (China Higher-education Information and Student Information) and written in English. If you wish to submit the Online Verification Report of China Higher Education Qualification Certificate, please read the following instructions carefully.
	3	Original or certified true copy of Transcript of Results A document issued by the university from which you graduated. If you have transferred to another institution, please submit the results of the institution from which you transferred.
	4	Verification Report of China Higher Education Student's Academic Transcript It must be issued by CHSI (China Higher Education Student Information Network) and written in English. If you wish to submit the Online Verification Report of China Higher Education Student's Academic Transcript, please read the following instructions carefully.
Doctoral	5	Original or certified true copy of the Certificate of Degree Must be issued by the university from which you completed and contain a 16-digit number.
	6	Verification Report of Higher Education Degree Certificate It must be issued by CHSI (China Higher Education Student Information Network) and written in English. If you wish to submit the Online Verification Report of Higher Education Degree Certificate, please read the following instructions carefully.

Please note that it may take up to 5 weeks to receive the "Verification Report of China Higher Education Qualification Certificate", "Verification Report of China Higher Education Student's Academic Transcript", and "Credentials Report". If the above documents are not submitted within the application period, your application may not be accepted.

■About the Verification Report of China Higher Education Qualification Certificate, Verification Report of China Higher Education Student's Academic Transcript, Verification Report of Higher Education Degree Certificate

It is handled by CHSI (<https://www.chsi.com.cn/en/pvr>).

In Japan, you can apply for issuance at the CHSI Japan Representative Office (<http://www.chsi.jp>).

If you wish to submit the certificate in electronic format, please arrange for it to be sent directly from CSSD (Center for Student Services and Development, Ministry of Education, P.R. China) (former title: CHESICC) to our university's Academic Support Center (yckyoumu@tcu.ac.jp) via e-mail within the application period. E-mails forwarded by applicants will not be accepted as application documents. Please note that applications received after the application period may not be accepted. Please check the details of the procedure by yourself.

Application period Screening date

6. Application period At the counter or by mail (registered mail, express mail or Letter Pack)

	Round B	Round C
By mail	▽ Application period (Must be postmarked by the last day) Round B Wednesday, July 12 to Tuesday, July 25, 2023	▽ Application period (Must be postmarked by the last day) Friday, January 12 to Thursday January 18, 2024
	Send to International Collaborative Program of Transdisciplinary Science for Sustainability between Tokyo City University and Edith Cowan University 3-3-1, Ushikubonishi, Tsuzuki-ku, Yokohama-shi, Kanagawa 224-8551 Tokyo City University Yokohama Campus Academic Support Center * Please mail by simple registered mail or express mail .	
By E-mail	▽ Application period (by E-Mail) Wednesday, July 12 to Tuesday, July 25, 2023 *Complete and send all the required documents (Word files) to the address below by E-Mail. *When applying please write [your name] and [the course you are applying for] in the subject line. *We also need your original application documents. When finishing the E-Mail Application please post them to us by the deadline as below. ▽ Application Materials Receipt Deadline July, 31, 2023. *Print out the required documents sent by E-Mail, affix a receipt on the Form B and send them to the address below. *You must submit your documents both by E-Mail and physical mail. If either is missing your application may not be accepted.	▽ Application period (by E-Mail) Friday, January 12 to Thursday January 18, 2024 *Complete and send all the required documents (Word files) to the address below by E-Mail. *When applying please write [your name] and [the course you are applying for] in the subject line. *We also need your original application documents. When finishing the E-Mail Application please post them to us by the deadline as below. ▽ Application Materials Receipt Deadline Wednesday, January 24, 2024 *Print out the required documents sent by E-Mail, affix a receipt on the Form B and send them to the address below. *You must submit your documents both by E-Mail and physical mail. If either is missing your application may not be accepted.
	* Please mail by EMS (Express Mail Services), DHL, FedEx or other courier service. International Collaborative Program of Transdisciplinary Science for Sustainability between Tokyo City University and Edith Cowan University Send E-Mail to: yckyoumu@tcu.ac.jp Send application materials to: Tokyo City University, Yokohama Campus Academic Support Center 3-3-1 Ushikubonishi, Tsuzuki, Yokohama, Kanagawa Prefecture 224-8551	

After the application documents are submitted, the content of submitted documents cannot be changed or the return of submitted documents is not permitted. The refund of the application fee is not accepted. After submission, contact the Academic Support Center immediately if an examination ticket has not arrived.

7. Examination date, start time, and location

Graduate School	Major	Date and time	Location
Environmental and Information Studies	International Collaborative Program of Transdisciplinary Science for Sustainability between Tokyo City University and Edith Cowan University	Round B Wednesday, August 30, 2023	Yokohama Campus
		Round C Wednesday, February 14, 2024	

If the University judges that it is difficult to hold the examination on campus, it may give separate instructions to hold the examination via the Internet. In the event that the University determines that it is difficult to conduct the examination on campus, the University may instruct you to take the examination via the Internet.

An internet connection, computer, webcam, earphones, microphone, etc. that allows you to send and receive video and audio.
A quiet environment that does not interfere with the interview.

8. Mailing of Examination Voucher

You will also be notified of your examination number by e-mail. If you do not receive notification at least one week before the test date, please contact the following, Graduate School Entrance Examination, Academic Support Center.

International Collaborative Program of Transdisciplinary Science for Sustainability between Tokyo City University and Edith Cowan University
yckyoumu@tcu.ac.jp

9. Handling of Personal Information of Examinees

Personal information, such as name and address, collected through the procedural documents will be used to contact you, send materials, etc., and for statistical tabulation purposes. The information will not be used for any other purposes. Personal information will be used for the purpose of sending communications and materials from the university and for statistical tabulation. Personal information will not be used for any other purposes beyond those listed above. In addition, personal information will not be used for any other purposes. Personal information will be strictly managed. In addition, as you will be registered with both the University and Edith Cowan University, the personal information collected by the University will be shared with Edith Cowan University.

10. Other

Although the submission of medical examination reports is not required at the time of the submission of the application, please contact the Academic Support Center prior to the submission if special consideration is required for taking the examination or schooling due to physical disabilities.

Notification of result and Enrollment Procedure, etc.

1. Notification of result and Enrollment Procedure, etc.

Schedule name	Round B	Round C
Notification of result	10:00 a.m., Friday, September 8, 2023	10:00 a.m., Friday, March 1, 2024
Enrollment deadline	Must be postmarked by Friday, October 6	Must be postmarked by Friday, March 8

The acceptance letter and enrollment procedure documents will be sent to successful applicants by express mail.

2. Enrollment procedures

- (1) To enroll in the graduate school, successful applicants will must submit enrollment procedure documents and pay enrollment fees before the prescribed deadline.
- (2) The deadlines for enrollment procedure are shown in the table above. However, because of unavoidable circumstances, the payment deadline of enrollment fees except for the entrance fee shall be extended up to Friday, March 8, 2024.
- (3) The submission of enrollment procedure documents and the payment of enrollment fees must be completed by mail and wire transfer. For details, please refer to the guidelines for enrollment procedure to graduate school, which is included with the letter of acceptance.
- (4) About payment amount (Reference: Payment amount for students for Academic 2024)

(Unit: JPY)

Category Payment amount	Total payment amount for enrollment procedure	For students wishing to pay in installment	
		At the time of Enrollment procedure	Before October 20
Entrance fee	240,000	240,000	—
Tuition	1,100,000	550,000	550,000
Total	1,340,000	790,000	550,000

- ① If you wish to pay your tuition fees in installments, you may do so between the time you apply for admission and October 20 of the following year. Details will be announced at the beginning of the academic year.
 - ② Students from Tokyo City University (who are expected to graduate from Tokyo City University in March 2024) can receive an entrance fee of 240,000 yen based on the "Tokyo City University Graduate School Scholarship Regulations". In addition, the tuition fee is also exempted. In addition, tuition fees may also be exempted in accordance with the same regulations.
 - ③ Please note that the entrance fee and tuition fee once paid will not be refunded regardless of the reason.
 - ④ For privately financed international students (those who have or will obtain the status of residence of "College Student"), we are planning to provide special financial support by offering exemptions. If you wish to apply for the reduction or exemption, please follow the prescribed procedure after enrollment. For the first year, tuition fees for the second semester will be reduced. If you wish to be exempted from paying tuition fees for the first year, please follow the above procedure.
 - ⑤ Tuition fee reductions may be offered to students who meet certain conditions and who have been admitted through the Special Recommendation Examination for Overseas Partner Schools, in order to reduce their financial burden and foster talented individuals. If you wish to apply for a tuition reduction or exemption, please follow the prescribed procedures after enrollment. For the first year, the tuition fee will be reduced for the second semester. Even if you wish to apply for a tuition fee reduction, please complete the enrollment procedures using the amount of the above-mentioned installment payment.
- (5) The declination of enrollment
- After completion of the enrollment procedures, the school will refund the tuition payment, except for the entrance fee, if students wish to decline enrollment for unavoidable reasons and they submit an enrollment declination request by 12:00 p.m., Saturday, March 30, 2024, in principle. For details, please refer to the guidelines for enrollment procedure to graduate school, which is included with the letter of acceptance.

Notification of result and Enrollment Procedure, etc.

- The examination fee for all applicants who will graduate from Tokyo City University (those who are expected to graduate or complete in March 2024) is exempted from the entrance fee.
- For students in the Master's Program, the school offers scholarship programs that exempts students from paying tuition for students who demonstrate excellent academics and personalities (see (1) below). For the screening of these scholarship students, only students advanced internally and those who are specially recommended from four universities of science and technology in Tokyo are eligible for the screening. There are also grant-type scholarship programs from (2) to (3) shown in the tables below.
- A representative example of a scholarship loan is the scholarship by the Japan Student Services Organization, which are two types including the interest-free loan (Type One Scholarship) and the interest-bearing loan (Type Two Scholarship.) In addition, there is a program for students using the Type One Scholarship who especially demonstrate excellent academics, which exempts them from repaying their student loans (see (4) below).

(1) Scholarship for graduate school student (unique to TCU)

Program	School year	Amount of reduction and exemption	Remarks
Master's Program	M2	Total amount of tuition or half amount of tuition	Only for students advanced internally and those who are specially recommended from four universities of science and technology in Tokyo.
	M1		

(2) Tuition Reduction and Exemption for Privately Financed International Students (Unique to TCU)

Eligibility	Amount of reduction and exemption	Remarks
Those who meet all of the following requirements (a) Have graduated from an overseas university with which the university has an exchange agreement. (b) Those who have a final GPA of 3.0 or higher at the partner university. (c) Those who are enrolled in the graduate school of the university.	75% of tuition	The university's Tuition Reduction and Exemption Committee for Privately Financed International Students selects the students and the president decides.
Those who meet all of the following requirements (a) Have graduated from an overseas university with which the university has an exchange agreement. (b) Those who have a final GPA of between 2.5 and 3.0 at the partner university. (c) Those who are enrolled in the graduate school of the university.	50% of tuition	
Those who are enrolled in the graduate school of the university.	30% of tuition	

(3) Other scholarships (Below is some of the grant-type scholarship programs)

Organization name	Monthly/annual amount	Condition
The Moritani Scholarship Foundation	JPY 120,000 (monthly)	Students who are enrolled in universities in Tokyo or reside in Tokyo and recognized as both academically and personally outstanding, and those who have difficulty paying their tuition.
Rotary Yoneyama Memorial Foundation	JPY 140,000 (monthly)	Students who are academically outstanding and have the understanding, attitude and interest in different cultures and possess communication skills, and those who are mentally and physically sound to endure studying abroad.

(4) Japan Student Services Organization

(This program exempts students who especially demonstrate excellent academics from repaying their student loans)

Program	School year	Acknowledgement	Remarks
Master's Program	M2	All or some	If the organization acknowledges that students who receive the Type One Scholarship in graduate school and especially demonstrate excellent academics in school, this program exempts them from repaying their student loans in whole or in part at the end of the loan.

Other Scholarships

https://www.tcu.ac.jp/english/assets/images/admission/graduate/2022_scholarships-information_en.pdf



Tokyo City University

Academic Support Center, Yokohama Campus

3-3-1 Ushikubo-Nishi, Tsuzuki-ku, Yokohama Kanagawa 224-8551

Tel: 045-910-0104 Mail: yckyoumu@tcu.ac.jp
